



Microsoft® Elevate America

Voucher Instructions

Following is a step-by-step guide for using your learning plan. Please note there are separate instructions depending on which type of learning plan you wish to take.

For Technical Professionals

1. Go to the Microsoft Elevate America Web site at www.microsoft.com/elevateamerica. Click *Redeem a voucher* on the left, toward the top of the page.
2. Click the link that says *I have a voucher for technical professional or developer-level training*.
3. You will be sent to an E-Learning access code entry page. Please note that the term Access Code and Voucher Code refer to the same thing.

United States (English) | Microsoft.com | Sign in

Microsoft Learning

Learning Manager

My Learning | Learning Catalog

Home | Training | Certifications | Special Offers | Community | Member Sites | Help & Support

Home > Learning Catalog > E-Learning

Enter Access Code

An Access Code provides immediate access to online content.

I have read and accept the End User License Agreement. [Click here to read the License Agreement.](#)

Access Code:

4. You may have a pop-up window that asks if we can automatically sign you in with your Windows Live ID. Click to accept.
5. Accept the End User License Agreement by clicking the check box, and then enter the access code into the specified box and click *Enter*.
6. You will be sent to a Product Selection page. Choose the E-Learning collection you wish to redeem. Find your course, click the check box next to it, and click *Submit* at the bottom of the page.
7. You are sent then to a Thank You page, which confirms you have redeemed an E-Learning collection. Click **Go to My Learning to see your online content.**

Thank You

Your Access Code has been accepted and you now have access to the offer(s) listed below.

E-Learning	Expiration Date
Elevate America Business Worker	2010-04-10

Go to [My Learning](#) to see your online content.

7. This will take you to a personalized space that stores all of the learning content you have saved.
8. Click on the Course title that you would like to launch and then click the **Begin This Course** button at right.

Each time you wish to return to your e-learning, follow these instructions:

1. Go to www.microsoftlearning.com.
2. On the right, click *Returning users* and sign in as instructed.
3. Click *My Learning* in the upper-left corner to bring you to a personalized space that stores all of the learning content you have saved. Click on the course you want to start.