



Work Ready No-Cost Job Profile Policy Guidelines

DATE: April 13, 2008

In order to increase the ability for more business and industry participating in Work Ready job profiles, the following policy guidelines have been changed:

Old policy:

1. Manufacturing or warehouse distribution companies hiring 15 employees or more per year in one job eligible to receive a no-cost job profile
2. Service-related businesses hiring 25 employees or more per year in one job eligible to receive a no-cost job profile
3. Any business or industry that had 50 or more employees earn Work Ready Certificates would receive one job profile at no cost
4. Each technical college eligible to receive up to two job profile reimbursements at no cost

Updated policy

Large company (greater than 500 employees)

1. Manufacturing or warehouse distribution companies hiring 15 employees or more per year in one job eligible to receive a no-cost job profile
2. Service-related businesses hiring 25 employees or more per year in one job eligible to receive a no-cost job profile
3. For every 25 employees that earn a Work Ready Certificate, company may receive one no-cost job profile

Medium company (100 to 499 employees)

1. Manufacturing or warehouse distribution companies hiring eight employees or more per year in one job eligible to receive a no-cost job profile
2. Service-related businesses hiring 12 employees or more per year in one job eligible to receive a no-cost job profile
3. For every 25 employees that earn a Work Ready Certificate, company may receive one no-cost job profile

Small company (25 to 99 employees)

1. Manufacturing or warehouse distribution companies hiring five employees or more per year in one job eligible to receive a no-cost job profile
2. Service-related businesses hiring seven employees or more per year in one job eligible to receive a no-cost job profile
3. For every 15 employees that earn a Work Ready Certificate, company may receive one no-cost job profile

Each technical college will be reimbursed for up to two job profiles with no minimum hiring criteria.